United States Coast Guard

Direct Commission Officer Course

Pre-Reporting Guide

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Welcome

On behalf of the Commanding Officer of the Leadership Development Center and the Chief of Officer Can- didate School, we want to congratulate you on your selection to the Direct Commission Officer (DCO) course. You have successfully undergone close scrutiny and the Coast Guard believes that you possess the skills and exhibit the qualities to perform as an effective officer. It is up to you to prove that the selection process works.

The DCO course is four or five weeks in duration, depending on past military experience. Your official travel orders will list the appropriate report/graduation dates. This booklet will help you arrange your personal affairs in preparation for the DCO course.

If you have any questions or encounter any emergent problems, you may contact Officer Candidate School through Mrs. K.C. Moran at (860) 701-6887.

Contact Information

Your mailing address while you are attending the DCO course will be:

Commanding Officer - Leadership
Development Center
Officer Candidate School - DCO
43 Mohegan Ave
New London, CT 06320
Attn: Rank/Name

In the case of an emergency while you are attending the DCO course, it is recommended that your family contact the nearest Red Cross and inform them that you are attending the Direct Commission Officer course administered by Officer Candidate School which is located at the United States Coast Guard Academy. They will be able to assist your family in reaching you as necessary.

Program Length

Selected applicants will complete a five-week Direct Commission Officer Course. This five-week course includes a rigorous military indoctrination period where trainees will be expected to meet strict standards of conduct, uniform appearance, and military aptitude. For more information on your particular program visit www.gocoastguard.com.

Pre-Reporting Guidance

The DCO course is an academic based program in which there are a multitude of assignments to complete; some require action prior to reporting. The following assignments are required to be completed in preparation for the DCO course.

Personal Leadership Philosophy

The DCO course operates within the Commandant's Leadership Development Framework as defined in COMDTINST 5351.3 (series). This document establishes the leadership development framework for the entire Coast Guard, identifying 28 key leadership competencies, and behaviors associated with each of those competencies. These competencies are aligned under four major leadership categories: Leading Self, Leading Others, Leading Performance, and Change and Leading the Coast Guard.

During your preparations for reporting to the DCO course, you are required to write a short paper outlining your personal leadership philosophy. This assignment should reflect your personal beliefs and philosophies about leadership. Keeping within the spirit of this assignment and the standards of the program, it is important that all referenced information requires citation. Plagiarism is NOT acceptable. This assignment should be emailed, along with other required documentation, to the DCO Coordinator prior to reporting for DCO course.

ICS Online Training

It is highly encouraged that you complete three Incident Command System (ICS) online training courses prior to reporting to the DCO course. You should email your completion certificates to the DCO Coordinator prior to reporting. The online training can be accessed via the following FEMA Training Website links:

- http://training.fema.gov/emiweb/is/is100b.asp
- http://training.fema.gov/emiweb/is/is200b.asp
- http://training.fema.gov/emiweb/is/is700a.asp

Personal Data Questionnaire

Prior to your arrival you will also need to fill out a Personal Data Questionnaire. This is information based upon your civilian and military background that will help the school understand your experiences. It is beneficial that you are detailed, accurate and thorough with this information. Use this form to communicate with the staff your background and history, family life, and future goals.

Pre-Arrival Weight Standards

All officers need to be prepared to undergo a height and weight screening upon arrival in accordance with COMDTINST M1020.8 (series).

Your command ***SHALL*** verify your compliance with weight standards within 30 days of the class convening date and ***UPDATE*** Direct Access with your latest physical characteristics. As an officer it is ***YOUR*** responsibility to ensure that you are in compliance with these standards. Please note that this requires having an ***ACCURATE*** height and weight measurement properly recorded in accordance with the aforementioned manual.

Pre-Order Boots

If you are a new accession or will require boots, you need to ensure that Mrs. K.C. Moran receives your size 30 days prior to your arrival.

Arrival

Officer Candidate School is located at the United States Coast Guard Academy (USCGA) in Chase Hall. All students will check in at the Chase Hall Archway located on Bear Drive adjacent to the parade field on your left when arriving on campus. The Chase Hall Archway will be recognizable by the word "Chase" located on an archway between two buildings approximately 3/4 of the way down Bear Drive. The address for the USCGA is:

United States Coast Guard Academy
43 Mohegan Avenue
New London, CT 06320

There are five commonly used methods of transportation for arrival: automobile, plane, train, bus, and taxi.

Automobile

Only if you are specifically authorized to travel via privately owned vehicles will you be reimbursed for your travel. Verify with your local command, Recruiting Office or Coast Guard Recruiting Command that you are authorized this method of travel. The USCGA is approximately one hour from Providence and two and a half hours from either Boston or New York City. Directions can be found at the USCGA website (www.cga.edu) under the Campus tab followed by the Directions link.

Upon arrival at the gate, you will need a current drivers license, military identification (if applicable), registration, and proof of insurance in order to obtain a temporary pass and driving privileges on campus. You should request further direction from the front gate security guards on where to park your vehicle.

Once parked, lock your vehicle and bring your baggage to the archway to begin the check in process.

Airports

T.F. Green International Airport (Providence, RI) and Bradley International Airport (Windsor Locks/Hartford, CT) are the two nearest and most commonly used airports. Providence is approximately 50 miles and Hartford is approximately 60 miles. Taxi service can run upwards of $150 from either.

Train and Bus Stations

Both Greyhound and Amtrak run out of the same station in New London, CT. The taxi ride from this location to the USCGA is approximately $8 and a good alternative to taxi services from the airports. It is recommended that you attempt to utilize these services when completing travel arrangements.

Amtrak (800) USA-RAIL
Greyhound (800) 231-2222

Taxi

If arriving by local taxi ensure that you have identification to enter the front gate and instruct the driver to make their first left onto Bear Drive once through security and on campus. Most local taxi drivers will understand the location if you mention the "Chase Hall Archway" or simply "the Arches".

Arrival Day

You will report to the Chase Hall Archway on your class convening date – line up outside of the archway and await further instructions. Please note that sometimes orders will have a generic arrival time, please refer to the correspondence from the DCO coordinator for an exact time on your convening date.

You will report in the appropriate attire described in your pre-reporting memorandum.

Both civilian men and women (new accessions) shall wear appropriate business attire with a white v-neck t-shirt under their clothing to facilitate the check in process at the uniform shop. Shoes with heels are not recommended.

Lunch may not be provided upon check-in, so eat a substantial breakfast.

If you have not received a pre-reporting memo 30 days prior to your class convening, please call Mrs. K.C. Moran at (860) 701-6887. Additionally, if you foresee problems with any of these instructions, please call before you report.

Arriving Early

When arriving in New London the day before check-in, ensure that you check with your local command or CGRC to determine what reimbursements you are authorized.

Specifically, check with your command to ensure that you will be reimbursed for lodging expenses incurred as a result of arriving one day prior to DCO check-in. There are a multitude of local lodging options in the greater New London and Groton areas.

Physical Examinations

DCO students assigned to Chase Hall will undergo a thorough initial physical examination at our medical facility. If your physical condition has changed since your application to the program or you are aware of any condition that may preclude your full participation in a physically, mentally, and emotionally demanding military indoctrination program, contact Officer Candidate School immediately.

Records

All members will have the following immediately upon check-in:

- Original Orders
- Identification (military, drivers license and/or student ID)
- Medical and Dental Records (Compact Disc Records are NOT authorized)
- Oath of Office (CG-9556)
- Chronological Record of Service (CG-4057/if applicable)
- DD-214 (if applicable)
- Vehicle Registration (if driving)
- Vehicle Proof of Insurance (if driving)

Please note, in the event you have newly acquired dependents that have not been added to your records, you must be prepared to provide original birth certificates, social security cards and marriage certificates as applicable.

Costs

You may incur costs of $1,500 - $2,000 during the DCO course. This estimate depends on the tailoring costs and what uniform items you will be required or choose to purchase in addition to other various expenses. Prices for all uniforms can be found at the following: https://www.uscg.mil/hr/udc/ordering.asp.

Additionally, you will be responsible for $60 in wardroom dues at the beginning of the course. This will cover your class photo, graduation brunch, class gift, and social etiquette dinner.

Available Finances

It can take several weeks to receive your first paycheck as a new accession. You should have access to approximately $2,000 upon arrival to cover your initial expenses for uniforms and required purchases. While you may not spend this all, you should have it available. An ATM is available on base. Visa and MasterCard are accepted at the Exchange, Clothing Locker, Book-store, and Tailor Shop.

Uniforms

The uniform is what identifies us as members of the Coast Guard. When we wear it, we are representing our service. Accordingly, our appearance must be impeccable at all times. The standards set during the DCO course will reflect this requirement. As explained before, a majority of the expenses you may pay will be for uniform items.

The list for a complete seabag (required uniforms) can be found at:

http://www.uscg.mil/uniform/requireduniforms.asp

Unit specific insignia, unit covers, flight jackets, and coveralls are not authorized uniform items at the Academy.

Prior Enlisted Uniforms

If you are arriving to the DCO Course as a prior enlisted member of the Coast Guard, you are required to have a complete seabag. All uniforms in this seabag must be new or in like-new condition in order to meet the standards. You will be required to purchase all uniform items missing or unserviceable.

Uniforms may be purchased at the USCGA Clothing Locker during the check-in process and are the same cost as the Uniform Distribution Center (UDC). Often, Service Dress Blue (SDB) jackets and Operational Dress Uniforms will need to be replaced due to fading from the sewn on patches.

Grooming Standards

All males reporting to the five week DCO course will receive a haircut when they arrive. The cost is $9.00 for a standard haircut. Haircuts are mandatory for males unless you have a very short buzz cut; haircuts are not mandatory for females unless your hair is outside of the Coast Guard's grooming standards.

Women's hair must meet the standards as set forth by the Uniform Regulations in COMDTINST M1020.6 (series).

Bookstore Purchases

The following items will be purchased upon arrival:

- Small Memo Pad
- Blister Kit
- Spray Starch
- USCG Sewing Kit
- Brasso
- Cotton Balls
- OCS Gym Bag
- Ruler
- Canteen
- Black Shoe Polish
- Laundry Bag
- Laundry Soap
- Reflective Road Guard Vest
- 10 Pack Pens (1 blue/1 black)
- 5 Subject Notebook

The approximate total at the bookstores may be as much as $300 and can be paid with cash, Visa, or MasterCard.

Required Items to Bring

All DCO students assigned to Chase Hall *SHALL* bring the following items to the DCO course:

- Six pairs of white athletic socks (ankle, mid, or full)
- Six pairs of conservative white underwear
- Six white cotton v-neck t-shirts
- Flashlight with a red lens
- Shower shoes (flip flops)
- Running shoes in any color – properly fitted
- Solid black cross trainers – these are in addition to the running shoes and are not optional
- Two standard sized locks (key, dial, or combination)
- Bathrobe (white and conservative in nature) – the length must reach below knees
- Two sets of ODUs with no rank (with nametapes)
- Watchcap, black gloves, foul weather parka and liner
- Conservative black or navy blue bathing suit (one piece for females)

In addition, females *SHALL* bring:

- Six white or flesh tone bras
- Hair pins, barrettes, and/or elastic bands – these should be plain black, dark blue, brown, or similar to your hair color so as to not detract from the wearing of your uniform

Optional Items to Bring

DCO students *MAY* bring the following items with you to the DCO course:

- A small clock/radio
- Miscellaneous toiletries
- Vitamins and supplements
- One 8x10 inch (or smaller) frame for pictures
- Personal medications (all medication will be checked in at the CGA clinic)
- Thermal underwear
- Swim goggles
- Civilian attire

Interpersonal Relationships

Coast Guard policy prohibits the following relationships or conduct, regardless of rank, grade, or position of the persons involved:

Specifically, officers may NOT date enlisted personnel of any service.

Prospective Direct Commission Officers who are involved in a romantic relationship with an enlisted member shall read, understand, and adhere to Chapter 2.A of the Coast Guard Conduct and Discipline Manual. A relationship with an enlisted member outside of marriage WILL NOT be "grandfathered" nor overlooked even if the relationship was pre-existing. Individuals who find themselves in this situation should seek appropriate counsel from their command or servicing legal office for advice regarding this policy.

Leave

Leave will only be granted for extreme emergencies. Emergencies will be considered on a case-by-case basis and pre-existing significant events that are known prior to arrival will not generally be considered an emergency. Ensure you plan accordingly.

Liberty

Students are not permitted liberty or any visitors during their stay in Chase Hall. These policies are outlined in the OCS Regulations Manual you will receive upon arrival.

Academics

The DCO course offers a comprehensive academic curriculum with an emphasis on operational Coast Guard missions, leadership, and fundamental military training. Subjects offered are related to the tasks expected of a junior officer and are in response to the needs of the service.

Classes

The following are a few topics included in the DCO Curriculum:

- Coast Guard History
- Social Etiquette
- Pubs and Directives
- Hazing
- Civil Rights
- Core Values
- Computer Skills/E-Coast Guard
- Coast Guard Correspondence
- Coast Guard Missions
- Coast Guard Organization
- Interpersonal Relationships
- Leadership and Management
- Authority Accountability and Responsibility
- Character in Action
- Leadership
- Team Building
- Writing Workshops
- Military Justice
- Professional Military Ethics

Leadership and Management

Through the military aptitude program, DCO students assigned to Chase Hall will undergo a screening and socialization process to determine suitability. Students assigned to Chase Hall will follow strict standards of appearance, barracks deportment, conduct, and obedience to orders must be conformed to. Time management, adherence to the chain of command, and military bearing are also stressed and measured.

Leadership

A series of leadership courses are offered with exposure to theoretical and philosophical aspects of leadership, which focuses each DCO student on developing their personalized model for current and future leadership roles.

In addition to professional lectures on leadership, the classroom environment also provides a forum to discuss and learn leadership principles, which will be applied in the day-to-day DCO course.

Military Indoctrination

DCO students assigned to Chase Hall will begin with an initial "boot camp" atmosphere. Physical activities will be assigned to correct training related deficiencies. You will stand watches to gain experience in standing duty. You may also be placed in Company/Platoon leadership positions and will be assigned collateral duties, which allow you to implement and practice leadership techniques taught in the classroom. Successful completion of military indoctrination is a requirement for graduation. Potential for disenrollment based on performance in the barracks does exist. Simply put, you must be physically capable of participating in this indoctrination process which is essential to meeting training objectives. If you are not in shape, you may be sidelined and miss the opportunity to participate in the military indoctrination placing you at risk for disenrollment. All students will be evaluated on teamwork, effort, professional presence, military bearing, and health and well-being.

Health and Physical Readiness

The following are the objectives of the DCO Health and Physical Readiness (HPR) program:

• ***Conditioning and Fitness*** - Enable you to improve overall health and physical readiness through aerobic conditioning
• ***Swimming and Water Safety*** - Enable you to improve your overall swimming abilities and increase confidence during water survival situations
• ***Recreation and Lifetime Sports*** - Enable you to actively participate individually or as a team member in a variety of sports
• ***Wellness*** - Enable you to live and promote a healthy lifestyle while achieving overall wellness of body, mind and spirit

HPR Requirements

You will be given a physical fitness test within the first 72 hours of reporting. This assessment will gauge your individual physical fitness level and determine your eligibility to continue in the program.

The initial physical fitness test consists of three parts:

- Cadence push-ups (2-minute limit)*
- Curl-ups/sit-ups (2-minute limit)
- 1.5 mile run

* The push-ups are completed to an approved cadence that consists of pushing up for one second and lowering down for one second without stopping. There is a maximum number of 60 push-ups that can be completed in a 2 minute period.

The following are the MINIMUM standards for the Physical Fitness Test:

- Cadence push-ups (men) 32
- Cadence push-ups (women) 24
- Curl-ups (men/women) 60
- 1.5 mile run (men) 10:59
- 1.5 mile run (women) 12:49

Failure to meet minimum standards may result in your placement in a remedial physical fitness program, developing a personal fitness plan, or removal from Direct Commission Officer School.

Swimming Proficiency Exam

While the physical fitness assessment is not a requirement for commissioning, the swimming proficiency exam is part of the program. You will complete a basic swim test to gauge your swimming abilities. The requirements of the test are listed below:

- Back float - 60 seconds
- Prone float (holding breath) - 10 seconds
- Treading Water (no hands) - 60 seconds
- Elementary backstroke - 10 yards
- Front Crawl - 25 yards
- Unassisted swim (any stroke) - 75 yards
- 1-meter front dive, remain submerged and 15 yards swim underwater without breaking the surface

If you are not a strong swimmer, now is the time to contact your local swimming facility or fitness club to strengthen your abilities.

Pre-Assessment Questionnaire

The following test needs to be completed by all five-week students and submitted thirty days prior to your class convening date. It is imperative that you accurately test yourself to assist in determining your level of preparedness physically for the challenges that you will face during the DCO course.

Health and Physical Readiness Pre-Assessment Information
Name (Last, First, Middle)
Date of Assessment
Describe where the Assessment was Administered (Indoor, outdoor, etc.)
Birthdate/Age
Gender (Male -or- Female)
Health and Physical Readiness Pre-Assessment Scores
Pushups (# completed at 1 second cadence in 2 minute time period without stopping)
Curl-Ups/Situps (# completed in 2 minutes)
1.5 Mile Run Time
Swim (# of 25yd laps completed in 12 minute time period)
Uniform Sizes
6KRH61]H
T-Shirt Size

Personal Data Questionnaire

nd submitted thirty days prior to
completely and accurately.

ID (If applicable)	Last 4 SSN
e	Age
Preference	Phone Number
	Weight
s) (First, Gender, Age)	Phone Number
	Phone Number
n	
	Dates
	Dates
	Minor
	Dates
ndence Courses Completed	
ound	
)	Dates
alifications, hobbies, etc.)	
ackground	
iest to most recent	
_____	c. Rank:_____
_____	c. Rank:_____
_____	c. Rank:_____
_____	c. Rank:_____

a. Nam _____	b. Active/Retired _____	c. Servic _____	d. Rank:_____	e. Relationship:_____
a. Name:_____	b. Active/Retired:_____	c. Service:_____	d. Rank:_____	e. Relationship:_____
a. Name:_____	b. Active/Retired:_____	c. Service:_____	d. Rank:_____	e. Relationship:_____

Personal Data Questionnaire

The biographical sketch is your opportunity to communicate any experiences or goals.

Biographical Sketch
Name (Last, First, Middle)
Background: Elaborate on educational experiences, jobs held, childhood, places lived, additional information or clarification on PDQ, dietary concerns, etc.
Military Experience: Expand upon your duty stations, ROTC, positions held, etc.
Why do you want to attend this program?
Career Aspirations

Immunization Record Form for Direct Commission Officer, Officer Candidate or Selected Reserve Direct Commission

Revised March 2014

The Notice of Privacy Practices, Military Health System effective April 14, 2003 as required by the Health Insurance Portability and Accountability Act (HIPAA) applies and can be viewed electronically at http://www.tricare.mil/tma/privacy/default.aspx

Follow these steps to complete form:

1. Use black or blue ballpoint pen only. Do not use felt tip pen or pencil.
2. **All immunization documentation must be written on this form unless recorded on the DD 2766.** Active duty, reserve, and prior service members should attach a copy of their form DD 2766.
3. **Enter name and SSN on each page.**
4. **Attach a copy of all laboratory results.**
5. For accuracy, write block style in capital letters without touching the sides of the box.
6. **For all dates, use six digits: month - day – year format**
7. If you make an error, line through the entry, initial and provide the correct information.
8. Part I is to be completed by the candidate.
9. A physician, nurse practitioner (APRN), physician assistant (PA), nurse (RN/LPN) or other licensed provider should complete Part II.
10. Make two photocopies of the form and lab reports. Fax the completed form and lab reports to CGA Regional Clinic, Immunization Department: 860-701-6665 and mail the original form and lab reports to CGA Regional Clinic, Attn: Immunization Department, USCGA, 15 Mohegan Ave., New London, CT 06320. Keep one copy in a safe place at your home of record and bring one copy for your personal use while at the Academy.

Completion of this form is required to ensure the health and wellness of all DCO, OCS and SRDC Officers at The United States Coast Guard Academy (USCGA). All specified immunizations listed are required for full medical qualification.

Any vaccinations or laboratory studies not completed prior to reporting, will be done at the Academy.

If you are currently on active duty or in the reserves, it is recommended that you call the Immunization Department Registered Nurse at 860-701-6155 prior to seeing your health care provider. If you have questions and the nurse is unavailable call Medical Administration at 860-444-8430.

Part I – To be completed by DCO, OCS and SRDC Officers

"I have read and understand the above directions. I understand that all immunizations specified in Part II are required on entrance." Signature: _____

Last Name

First Name

M.I. Gender Social Security Number — —

Date of Birth (mm-dd-yy) — — Email

Home Phone — —

Cell Phone — —

All immunizations should be given at least 4 weeks prior to DCO, OCS, or ROCI entrance

Fax and mail form ASAP

Name_____**SSN**_____

Part II — To be completed by a physician or other health care provider

Tuberculosis Skin Test Information: All DCO, OCS and SRDC Officers new to the Coast Guard will be given a PPD **at the Academy** unless not indicated. No PPD is necessary prior to arrival.

If appointee has received BCG, please record date given: _____

If appointee has had a **positive** PPD test, document here**:** Date _____ Induration _____mm

If positive, was chest X-RAY obtained? YES NO (circle one) If yes, Date of X-RAY _____

Please attach X-Ray report.

Date, type and duration of prophylactic therapy, if applicable: _____

_____

Enter dates in boxes or spaces provided. Use month-day-year format (mm-dd-yy).

Hepatitis A – Two doses of Hepatitis A vaccine or Twinrix series; at least the first dose of the series is required on entrance (Enter administration of Twinrix in spaces provided lower on this page)
OR lab report proving immunity

#1 ☐☐-☐☐-☐☐ #2 ☐☐-☐☐-☐☐ (at least 6 months after first dose)

Positive Hepatitis A antibody serology test date: _____ **Please attach lab report.**

Hepatitis B – Three doses of Hepatitis B vaccine or Twinrix series; at least the first dose of the series is required on entrance (Enter administration of Twinrix in spaces provided lower on this page)
OR lab report proving immunity

#1 ☐☐-☐☐-☐☐ #2 ☐☐-☐☐-☐☐ #3 ☐☐-☐☐-☐☐

Positive Hepatitis B antibody serology test date: _____ **Please attach lab report.**

Twinrix (Hepatitis A/B combination) – Three doses; at least the first dose of the series is required on entrance (Twinrix is **not required** if the independent Hepatitis A series and Hepatitis B series have been given.)

#1 ☐☐-☐☐-☐☐ #2 ☐☐-☐☐-☐☐ #3 ☐☐-☐☐-☐☐

Measles, Mumps, Rubella (MMR) – Required: two doses (review childhood records - contact school/college)
OR lab reports proving immunity

#1 ☐☐-☐☐-☐☐ #2 ☐☐-☐☐-☐☐
(After one year of age) (at least 1 month after first dose)

Date of MMR serology: _____ **Please attach lab report.** Circle immunity status below

Measles titer: immune / not immune **Mumps titer:** immune / not immune **Rubella titer:** immune / not immune

Meningococcal –Required: one dose **MCV4 (Menactra or Menveo);** must be within 5 years of reporting unless meningococcal vaccination previously obtained on accession to the Coast Guard

Menactra ☐☐-☐☐-☐☐ **OR** **Menveo** ☐☐-☐☐-☐☐

Health Care Provider's Signature_____ **Date:**_____

Health Care Provider's Name (print or use stamp)_____

All immunizations should be given at least 4 weeks prior to DCO, OCS, or ROCI entrance
Fax and mail form ASAP

Name_____**SSN**_____

Part II (continued) — To be completed by a physician or other health care provider
Enter dates in boxes or spaces provided. Use mm-dd-yy format.

Polio – Required: one dose **IPV** after 18 years of age
(Dose as adult required for INTERNATIONAL TRAVEL)

☐☐-☐☐-☐☐

Please document childhood series:

#1 ☐☐-☐☐-☐☐ #2 ☐☐-☐☐-☐☐ #3 ☐☐-☐☐-☐☐

#4 ☐☐-☐☐-☐☐ #5 ☐☐-☐☐-☐☐ #6 ☐☐-☐☐-☐☐

Tetanus, Diphtheria, Pertussis – Required: one dose **Tdap**
(If applicable, document subsequent dose of Td below)

Tdap ☐☐-☐☐-☐☐ **Td** ☐☐-☐☐-☐☐

Please document childhood Diphtheria, Tetanus, Pertussis (DTaP or DTP) series & Td vaccinations:

#1 ☐☐-☐☐-☐☐ #2 ☐☐-☐☐-☐☐ #3 ☐☐-☐☐-☐☐

#4 ☐☐-☐☐-☐☐ #5 ☐☐-☐☐-☐☐ #6 ☐☐-☐☐-☐☐

Varicella (Chickenpox) – Required: two doses if no history of chickenpox
OR if history of chickenpox, submit lab report proving immunity

#1 ☐☐-☐☐-☐☐ #2 ☐☐-☐☐-☐☐
(After one year of age) (at least 1 month after first dose)

History of Chickenpox? YES / NO Date of Varicella serology: _____ **Please attach lab report.**

Circle immunity status for **Varicella titer**: Immune / not immune

Optional: Yellow Fever – If vaccine has been received in past 10 years, please record here:

☐☐-☐☐-☐☐

Optional: Human Papillomavirus – Circle vaccine type**: HPV4 (Gardasil)** or **HPV2 (Cervarix)**

#1 ☐☐-☐☐-☐☐ #2 ☐☐-☐☐-☐☐ #3 ☐☐-☐☐-☐☐

HEALTH CARE PROVIDER INFORMATION

Signature:_____ **Date:**_____

Name (print or use stamp):_____

Mailing Address:_____

City, ST, ZIP:_____

Phone:_____ **Fax:**_____

All immunizations should be given at least 4 weeks prior to DCO, OCS, or ROCI entrance
Fax and mail form ASAP